



CSWU Soccer Club – Policy Manual

POLICY - MEMBERSHIP POLICY

Effective Date: 2019 Revision

Classification of Members

For the purposes of this Article 5, "family" shall be deemed to include legal guardians of a minor child.

Categories of Members

There are two categories of Members:

- (a) Club Members; and
- (b) Associate Members.

Club Members

To become a Club Member, an individual must have a child registered in a soccer program with CSWU. Each family is entitled to one vote as a Club Member, regardless of the number of family members registered in a soccer program with CSWU.

Associate Members

To become an Associate Members, such individual must be: (a) registered as a coach with a soccer team of CSWU;

- (b) an elected director of CSWU;
- (c) a volunteer of CSWU; or
- (d) such other individual as the Board may determine by majority vote.

Admission of Members

Club Members and Associate Members;

Any individual or family may become a Club Member or an Associate Member by meeting the requirements set forth in Sections 5.1.2 or 5.1.3. The individual or family will be entered as a Member under the appropriate category in the Register of Members.

Membership and/or Registration Fees

Setting Membership and/or Registration Fees:

The Board may charge an annual membership and/or registration fee for each category of Member and for players registered in a soccer program with CSWU at its discretion.

Rights and Privileges of Members

Any Member in Good Standing is entitled to:

- (a) receive notice of meetings of the membership of CSWU;
- (b) attend any meeting of the membership of CSWU;
- (c) subject to Section 5.4.2, speak at any meeting of the membership of CSWU; and
- (d) exercise other rights and privileges given to each category of Member, as applicable, in these Bylaws.

Voting Members;

The only Members who can vote at meetings of CSWU are Club Members in Good Standing and who are at least eighteen (18) years old at the time of the vote. Associate Members may attend, but not vote at, any General Meeting.

Number of Votes

Each Voting Member is entitled to one (1) vote at a meeting of CSWU.

Code of Conduct

Members, Directors, Officers, employees and contractors of CSWU:

- (a) have an obligation to abide by the Bylaws, policies, practices and regulations of CSWU, including those of the Board and its subcommittees, and to act in a manner that is consistent with the best interests of CSWU as a whole and not in manner that is, provides the potential for, or the appearance of, an opportunity for personal benefit at the expense of CSWU, wrongdoing or unethical conduct;
- (b) shall at all times conduct themselves with integrity and in a manner that upholds CSWU's reputation;
- (c) shall not use information gained as a result of being Members, Directors, Officers, employees or contractor of CSWU in a manner so as to disadvantage CSWU or provide an advantage to another organization providing similar services and opportunities; and

(d) without limiting the generality of the foregoing, shall not harass another Member by actions that include, but are not limited to, unwelcome remarks, invitations, social media contact, dissemination, posting or otherwise, gestures or physical contact that, whether direct or indirect or explicit, has the purpose or effect of humiliating, interfering with or creating an intimidating situation for that other Member. Racial, cultural, sexual or other discriminatory comments or actions will not be tolerated.

Suspension of Membership

Decision to Suspend;

The Board, at a special meeting of the Board called for that purpose, may suspend a Member's membership (the "Affected Member") for one or more of the following reasons:

- (a) if the Member has failed to abide by the Bylaws or any other contravention of Section 5.5;
- (b) if the Member has been disloyal to CSWU;
- (c) if the Member has disrupted meetings or functions of CSWU; or
- (d) if the Member has done, or failed to do something, resulting in harm to CSWU. Notice to the Member;

The Affected Member will receive written notice of the Board's intention to consider the suspension of such Affected Member. The Affected Member will receive at least fourteen (14) days' notice of the special meeting of the Board.

The notice may be sent by electronic mail to the most recent address recorded on CSWU's records or by single registered mail to the last known address of the Affected Member shown in the records of CSWU. The notice may also be hand-delivered by a Director or Officer.

The notice will state the reasons why suspension is being considered.

Decision of the Board;

The Affected Member will have an opportunity to appear before the Board to address the matter. The Board, acting reasonably, may allow one other person to accompany the Affected Member.

The Board will determine how the matter will be dealt with, and may limit, acting reasonably, the time given to the Affected Member and his or her invitee, to address the Board.

The Board may exclude the Affected Member from the Board's discussion of the matter, including the deciding vote.

The decision of the Board is final.

Termination of Membership

Resignation;

Any Member may resign from CSWU by sending or delivering a written notice to the Secretary or President of CSWU.

Club Members and Associate Members resignation is effective once the notice is received and the Club Member or Associate Member's name is removed from the Register of Members.

The Member is considered to have ceased being a Member on the date his or her name is removed from the Register of Members.

Death;

The membership of a Member, if a person, is ended upon his or her death and if a corporation, society or other organized entity, upon the decision to dissolve such entity.

Expulsion;

CSWU may, by Special Resolution at a special meeting of the Board called for such a purpose, expel any Member:

if a suspension pursuant to 5.6 has continued for more than six (6) months or if a Member has been suspended twice in two (2) years; or for any cause which in the opinion of the Board is required to protect the interests of the Members of CSWU.

Any decision to expel a Member is final.

On passage of the Special Resolution, the Secretary shall be directed to remove the name of the Member from the Register of Members on such date as the Board determines. The Member is considered to have ceased being a Member on the date his or her name is removed from the Register of Members and shall not be entitled to be a Member for at least one year from the date of such expulsion.

Transmission of Membership

No right or privilege of any Member is transferable to another person. All rights and privileges cease when the Member ceases to be a Member, including upon resignation, death or expulsion from CSWU.

Continued Liability for Debts Due

Although a Member ceases to be a Member, by death, resignation or otherwise, he, she or it remains liable for any debts owing by such Member to CSWU at the date of ceasing to be a Member.

Limitation on the Liability of Members

No Member is, in his or her individual capacity, liable for any debt or liability of CSWU.

